

GROUND HANDLING FEES

DEBRECEN INTERNATIONAL AIRPORT

DEB / LHDC



Valid from 01 April, 2019 until 30 November, 2019

Approved by Mr János Vajda, Managing Director



2. ABBREVIATIONS

ICAO:	International C ivil A viation O rganization
IATA:	International A ir T ransport A ssociation
AIP:	A eronautical I nformation P ublication
MTOW:	M aximum T ake O ff W eight
GA:	G eneral A viation
ILS:	Instrument L anding S ystem
ARP:	A irport R eference P oint
HUF:	H ungarian F orint
EUR:	E uro
t:	ton = 1000 kg
NKHLI:	N ational T ransport A uthority D irectorate for A ir T ransport
TWR:	T ower
NOTAM:	N Otice T o A ir M en
SGHA:	S tandard G round H andling A greement



3. DEFINITIONS

Aircraft operator: In case of scheduled and charter flights that airline that operates an aircraft under the airline's ICAO or IATA code and its airline code is not present as code-share partner. In case of general aviation that legal entity or individual that aircraft operator which according to Section 12 of Act XCVII of 1995, is included in the register of the aviation authority or, in the case of a foreign aircraft, an operator included in the register of the foreign aviation authority.

Aircraft owner: According to Section 12 of Act XCVII of 1995, an aircraft owner is a person included in the register of the aviation authority as owner or, in the case of a foreign aircraft a person included in the register of the foreign aviation authority as owner.

Aircraft: Any mechanism, the staying of which in the air originates from an interaction with the air different from the effect of the forces of the air on the surface of the earth.

Airport Operator: DEBRECEN INTERNATIONAL AIRPORT Kft., a business company, the duty of which – together with other activities – is to administer and manage the infrastructure of the airport as well as to coordinate and control the activities of the different persons at the airport.

Airport user: A natural person or a legal person carrying passengers, postal consignments and/or goods to or from the given airport via air.

Airport: Debreceen International Airport (DEB/LHDC).

Authority: National Transport Authority Office for Air Transport (NTAOAT)

Chartered flights: Occasional and periodical flights which fly to and from the Airport not regularly and which are not included in the schedule approved by the aviation authority.

Domestic flight: A flight is considered a domestic flight if its destination in the officially issued flight plan is in the territory of Hungary.

General aviation flight: A flight that does not operate as a scheduled or chartered flight and is not typically engaged in commercial activity.



Maximum Takeoff Weight (MTOW): The maximum structural takeoff weight of an aircraft on the basis of the certificate of the aircraft's suitability for flying

Passenger aircraft: A flight that carries persons who are included on the Passenger Name List and do not belong to the crew of the aircraft.

PRM (persons with reduced mobility): Disabled persons and persons with reduced mobility travelling on aircraft, whose rights are regulated by regulation 1107/2006/EC of the Euro-pean Parliament and of the Council of 5 July 2006.

Scheduled flights: Flights flying regularly to and from the Airport and included in the schedule approved by the aviation authority.

State aircraft: The aircraft serving the purposes of the defense, customs, police and border guard authorities.

Transfer passenger: A transfer passenger is a passenger who changes flights without leaving the transit area of the airport, who arrives at the airport by a different flight to the one he leaves on. A passenger qualifies as transfer passenger if he/she leaves on the same flight but changes aircraft at Budapest.

Transit passenger: A transit passenger is a passenger who continues his/her journey by the aircraft of the same flight number and registration number as the one he/she has arrived on and does not leave the transit area.



4. GROUND HANDLING FEE POLICY

4.2 Determination and collection of ground handling fees

4.2.1 Determination of the Fees

Debreceen International Airport Kft., the provider of ground handling services at Debreceen International Airport, shall determine and freely establish the different rates of fees and collect the fees.

Mandatory ground handling fees shall be paid for each ramp handling of each flight. Optional ground handling fees shall be determined and paid on the basis of requested ground handling services.

All fees indicated in this document are net fees. Ground handling fees of flights from Debreceen International Airport to a destination within Hungary (domestic flights) shall be subject to 27% VAT.

4.2.2 Collection of the Fees

When using ground handling services, the fees determined in present document and calculated in EUR shall be paid.

Forms of payment:

Forms of payment	Currency
Cash	HUF, EUR
Credit card (VISA, MASTERCARD, AmEx)	EUR
Bank transfer	In the case of a signed contract or in advance

It shall be the duty of the operator of the flight to pay the fees for the use of ground handling services provided at the airport. If the operator cannot be identified, the owner of the aircraft – established by the register number – shall be obliged to pay the fees.

The due fees shall be paid in advance or via bank card. Prepayment shall take place on the basis of calculation. The operator/owner of the aircraft shall request the calculation from Debreceen International Airport Kft. in an application for pre-calculation mailed to handling@debreceenairport.com



The following data shall be submitted to Debreceen International Airport Kft. for the purpose of prepayment:

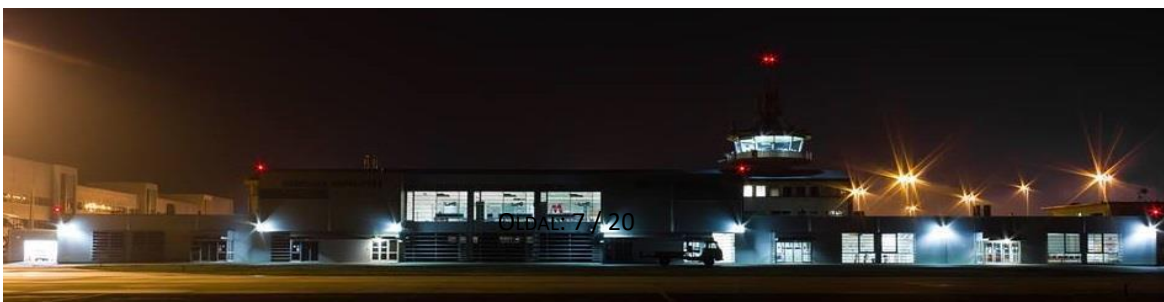
- the aircraft type and subtype,
- flight number,
- registration number,
- time of arrival and departure,
- MTOW,
- seating capacity
- and ground handling services requested

Based on the above data, Debreceen International Airport Kft. shall prepare the pre-calculation and send it to the airline within 1 hour of the receipt of the request. In the case of pre-payment, the calculated amount must be transferred to the bank account of Debreceen International Airport Kft. not later than the 2nd working day preceding the date of the flight. When requesting prepayment all abovementioned deadlines shall be considered. If the prepayment does not arrive on Debreceen International Kft.'s bank account in time, Debreceen International Airport Kft. shall be entitled to demand the payment of the ground handling fees on the spot either in cash or by bank card.

Debreceen International Airport Kft. sends invoices to aircraft operators/owners to the email address(es) specified by the aircraft operator/owner to Debreceen International Airport Kft. in the pre-calculation request, or in some other written form.

Until the due fees are paid, the airport ground handling services provider shall be entitled to prevent take-off without prejudice to the safety of aviation. If the airport operator prevents take-off because of non-payment, the operator/owner of the aircraft having failed to pay may not claim damages from Debreceen International Airport Kft. If the operator/owner of an aircraft cannot comply with its cash/bankcard payment obligation, the ground handling services provider shall be entitled to charge a fee of €100.

Except for claims acknowledged by Debreceen International Airport Kft. or based on a final and valid court resolution, the operator of the aircraft is not entitled to offset any kind of actual or presumed claim on any grounds against the charges payable under present Ground Handling Fees Manual.



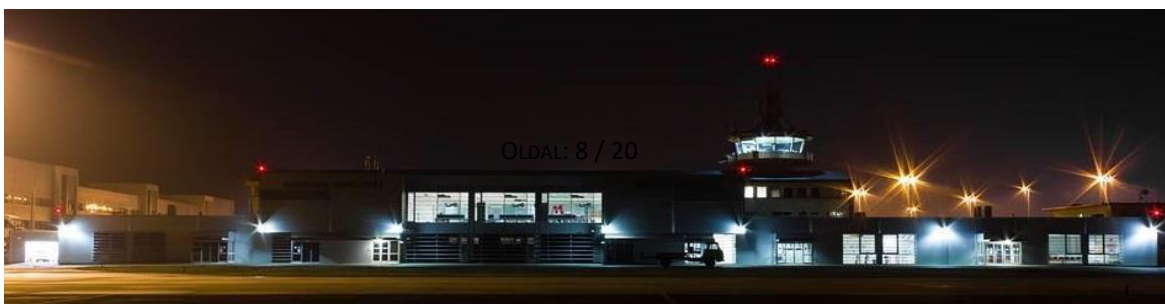
4.2.3 Technical landing

Handling in case of technical landing for other than commercial purposes will be charged at 25 % of the official standard list rates, provided that a physical change of load is not involved.

Handling in case of technical landing for other than commercial purposes will be charged at 50 % of the official standard list rates, provided that a physical change of load is involved.

4.2.4 Governing Law

All matters in dispute concerning the legal ground, payment and collection of the fees shall be governed by the laws of Hungary.

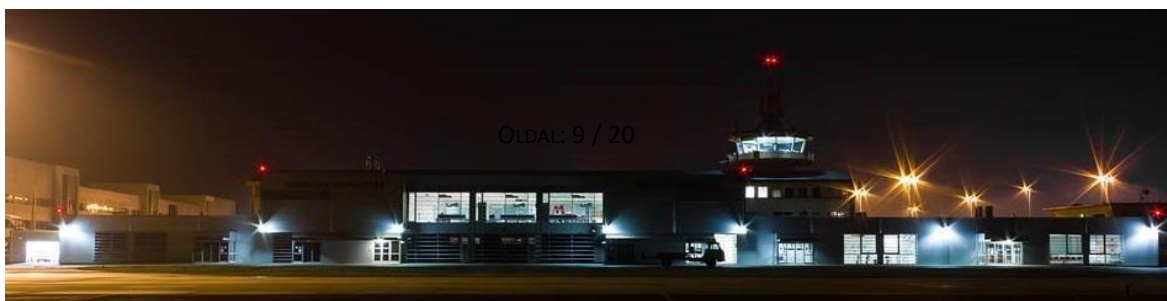


5. AIRPORT DATA

5.1 General information

ICAO code	LHDC AIP.AD -2 LHDC 1
IATA code	DEB
ARP coordinates and site at the airport	472920N 0213655E in the geometrical centre of RWY 04R-22L
Distance and direction from the city	5km SSW from downtown Debrecen
Approved for traffic types	VFR / IFR
Airport hours of operation*	From Monday to Sunday : Btw. 0500-2000 and btw. 2300-0200 Local Time
Fire fighting category*	Cat. 7 available during airport hours of operation

* Information may be different in the AIP; the airport issues the current hours of operation in NOTAM.



5.2 Airport contacts

Telephone number	(+36) 52 521 192
Email address	office@debreceenairport.com
Fax number	(+36) 52 500 548

5.3 Ground handling contacts

Ground handling telephone number	(+36) 20 223-2399
Ground handling email address	handling@debreceenairport.com
SITA address	DEBGHXH
AFTN	LHDCZTZX
TWR	(+36) 52 500 547
National Meteorological Office	(+36) 1-346-4655



6. MANDATORY GROUND HANDLING SERVICES AND FEES

Mandatory ground handling services and fees shall be paid in the case of each aircraft landing at Debreceen International Airport.

Passenger related ground handling services and fees

6.1. Checked baggage handling

6.1.1 Checked baggage handling arriving flight

This handling service shall include the complete ground handling process related to checked baggage handling upon arrival from a flight at Debreceen International Airport, including the following services:

- unloading baggage from aircraft hold
- transportation of baggage to arriving passengers to the terminal baggage reclaim area via a baggage conveyor belt

6.1.1.1 Fee

The fee collected for Checked baggage handling arriving flight shall be:

1 € / arriving passenger



6.1.2 Checked baggage handling departing flight

This handling service shall include the complete ground handling process related to checked baggage handling upon departure for a flight from Debreceen International Airport, including the following services:

- Processing baggage with the airport check-in system and providing baggage tags for the identification of checked baggage with passenger
- transportation of baggage from the terminal check-in area via a baggage conveyor belt, using baggage security X-ray system
- baggage sorting
- loading baggage into aircraft hold and securing position

6.1.2.1 Fee

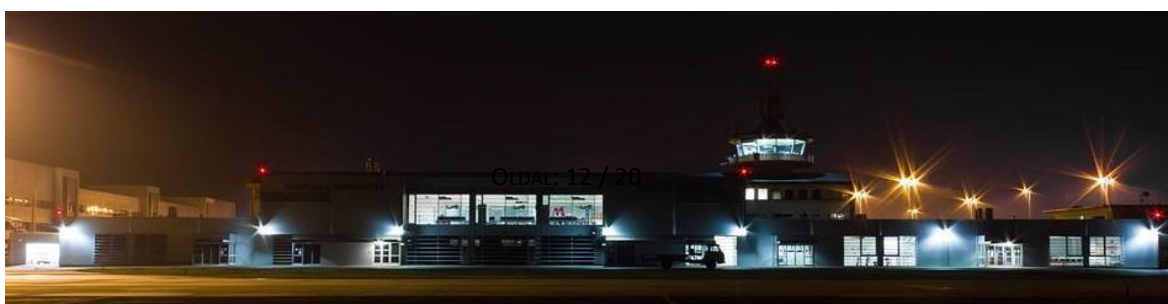
The fee collected for Checked baggage handling departing flight shall be:

2,5 € / checked baggage

6.2 Passenger handling

6.2.1 Passenger transfer

This handling service shall include the airside transportation of arriving and / or departing passengers between the terminal building and the aircraft by bus.



6.2.1.1 Fee

The fee collected for passenger transfer shall be:

1,5 € / arriving / departing passenger

6.2.2 Passenger check-in

This handling service shall include the services related to passenger check-in and boarding process from passenger identification and registration at the check-in desks to accessing through boarding services, including the provision of boarding cards and hand baggage tagging.

6.2.1.1 Fee

The fee collected for passenger check-in shall be:

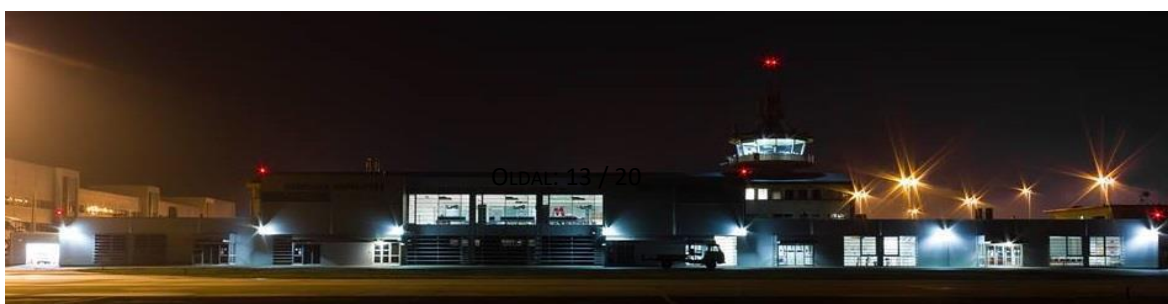
4,5 € / departing passenger

Aircraft cabin and cockpit crew related ground handling services and fees

6.3 Cabin and cockpit crew handling

6.3.1 Crew transfer

This handling service shall include the airside transportation of arriving and / or departing aircraft cabin and cockpit crew between the terminal building and the aircraft by bus, including the transportation of their personal crew baggage.



6.3.1.1 Fee

The fee collected for crew transfer shall be:

2 € / arriving / departing cabin or cockpit crew member

Aircraft and passenger related ground handling services and fees

7.1 Ramp handling coordination and supervision

This handling service shall include the complete ramp handling coordination and supervision procedure ensuring high standard ground handling services to all aircraft and passengers using Debreceen International Airport.

7.1.1 Fee

The fee collected for ramp handling coordination and supervision shall be:

100 € / turnaround flight

For aircraft with an MTOW of maximum 2 tonnes, **15 € / turnaround flight** shall be charged as ramp handling coordination and supervision.



8. OPTIONAL GROUND HANDLING SERVICES AND FEES

8.1 The following ground handling services shall be provided upon request:

Service	Charge	Unit
GPU	45,00 EUR	/ 15 min
ASU	120,00 EUR	/ start
De/Anti-icing rig hire, supervision	400,00 EUR	/ case
De/Anti-icing fluid	3,50 EUR	/ litre
Toilet service	50,00 EUR	/ toilet
Potable water	50,00 EUR	/ case
Removal of air sickness	60,00 EUR	/ case
Fire brigade on ramp	60,00 EUR	/ case
W & B calculation	45,00 EUR	/ case
Passenger steps	60,00 EUR	/ step / hour
Fuel order and service	0.03 EUR	/ litre
Catering unloading	50 EUR	/ case
Catering loading	50 EUR	/ case
Interior cleaning	1 – 50 seats	60,00 EUR / case
	51 – 149 seats	110,00 EUR / case
	150 – 200 seats	180,00 EUR / case
	over 200 seats	240,00 EUR / case



8.2 REFUELLING

The contracted fuel supplier at Debreceen International Airport is **TOTAL LUBRICANTS HUNGARY Kft.**

8.2.1 Types of fuel

8.2.1.1 JET A1 Kerosene – 2 x 20 000 litre tanker, refuelling at aircraft stand.

8.2.2 Fuel prices

Invoice is completed on the basis of current prices determined by TOTAL LUBRICANTS HUNGARY Kft., following the customer's statement regarding the destination of the flight and the quantity of fuel requested and concerning the usage of fuel as well as the requested and actually fuelled amount.

Forms of payment	Currency
Credit card (VISA, EC / MC)	HUF
Bank transfer	In the case of a contract in advance via Air TOTAL
Fuel cards	For the list of accepted cards please contact the operations department



According to customs regulations, refuelling of international commercial flights with Jet A-1 shall only exclude excise duty tax if the mentioned flights are operated under a flight number and the crew have the appropriate documentation to prove the commercial nature of the flight (e.g.: AOC, an assignment, an order, or an invoice), that is, the flight is operated at customer's order.

For current fuel prices please contact the ground handling department or visit:

<http://www.debreceenairport.com/index.php/kezdolap?lang=en!>

For contracted fuel and discounts please contact TOTAL LUBRICANTS HUNGARY Kft. at:

Eszter Kudomrák

Tel: +36-23-507-527

Mobil: +36-20-291-9730

Fax: +36-23-507-507

Web: <http://www.total.com>; Email: eszter.kudomrak@total.com



8.3 CATERING

8.3.1 Catering supplier

Catering orders shall be made through the handling services provider, Debreceen International Airport Kft.

8.3.2 Menus

Complete menus are available at request from the ground handling department.

8.3.3 Other orders

In the case of prior agreements and written order, airline orders will be provided.

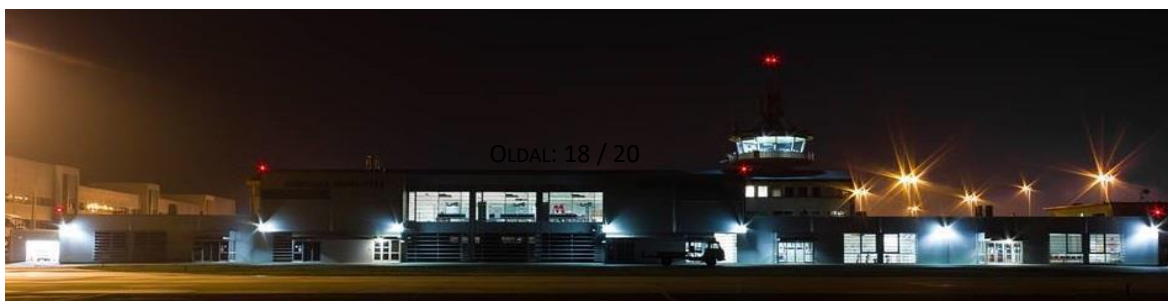
8.3.4 Placing an order

A written catering order must be sent to the ground handling department and is to include the following:

- The description and exact amount of the chosen menu(s)
- In the case of other orders, the exact name and amount of the requested catering items

The ordered catering is to be ordered on the Catering Request Form and confirmed and signed by the Captain of the aircraft.

Changes and the exact time and date of delivery ought to be arranged with aircraft crew.



8.4 CREW RELATED SERVICES

Catering order:	Catering total price 10% / case
Administrative and delivery surcharge	catering total price +25 %
Crew landside transfer order:	2 € / way
Crew HOTAC order:	3 € / case
Photocopying / printing documents:	0.3 € / page
Crew escort via terminal building:	1 € / crew member
Crew waiting room usage fees	35 € / case



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