



# AIRPORT CHARGES

## DEBRECEN INTERNATIONAL AIRPORT

### DEB / LHDC

Valid from **01 January, 2024** until **31 December, 2024**

Approved by **Mr. Tamás Király**, Managing Director

## TABLE OF CONTENTS

1. LIST OF MODIFICATIONS .....	4
2. ABBREVIATIONS .....	5
3. DEFINITIONS .....	6
4. CHARGING POLICY .....	8
<b>4.1 DETERMINATION OF THE CHARGES</b> .....	8
<b>4.2 COLLETCTION OF THE CHARGES</b> .....	8
<b>4.2.1 PREPAYMENT</b> .....	9
<b>4.3 GOVERNING LAW</b> .....	10
<b>4.4 COMPLAINT HANDLING</b> .....	10
<b>4.5 FREE AIRPORT CHARGES</b> .....	10
5. AIRPORT DATA .....	11
<b>5.1 GENERAL INFORMATION</b> .....	11
<b>5.2 AIRPORT CONTACTS</b> .....	11
<b>5.3 OPERATIONS CONTACTS</b> .....	11
6. LANDING CHARGE .....	12
<b>6.1 GENERAL</b> .....	12
<b>6.2 THE BASIS OF ASSESSMENT AND RATES</b> .....	12
<b>6.3 PRACTISING AND TRAINING FLIGHTS</b> .....	12
7. PARKING CHARGE .....	13
<b>7.1 GENERAL</b> .....	13
<b>7.2 THE BASIS OF ASSESSMENT AND RATES</b> .....	13
8. NOISE CHARGE .....	14
<b>8.1 GENERAL</b> .....	14
<b>8.2 THE BASIS OF ASSESSMENT AND RATES</b> .....	14
9. SECURITY CHARGE .....	16

9.1 GENERAL.....	16
9.2 THE BASIS OF ASSESSMENT RATES.....	16
10. PASSENGER SERVICE CHARGE .....	17
10.1 GENERAL.....	17
10.2 THE BASIS OF ASSESSMENT RATES.....	17
11. BAGGAGE HANDLING SYSTEM CHARGE .....	19
11.1 GENERAL.....	19
11.2 THE BASIS OF ASSESSMENT RATES.....	19
12. PASSENGER HANDLING COUNTER CHARGE .....	20
12.1 GENERAL.....	20
12.2 THE BASIS OF ASSESSMENT RATES.....	20
13. FIRE BRIGADE ON RAMP .....	21
13.1 GENERAL.....	21
13.2 THE BASIS OF ASSESSMENT RATES.....	21
14. INCENTIVE SCHEME.....	22
15. ANNEXES .....	23
15.1 VAT DECLARATION FORM.....	23
15.2 FLIGHT REQUEST FORM .....	24

## 1. LIST OF MODIFICATIONS

MODIFIED BY	DATE OF MODIFICATION	MODIFIED CHAPTER	REMARKS
András Sándor	03.14.2021	4	
András Sándor	03.14.2021	7.1; 7.2; 15.	
András Sándor	04.01.2021	6.2	
András Sándor	09.18.2021	13	
Péter Fodor	04.10.2022	-	Chapters defining the rate of service fees
Péter Fodor	04.29.2022	29 April 2022	Changes in layout
András Sándor	11.10.2022	5.1; 9.	+ removal of extension charge
András Sándor	02.01.2023	-	Chapters defining the rate of service fees
András Sándor	03.01.2023	10.1, 10.2.	
András Sándor	10.01.2023	14	
Definitions	01.01.2024	3; 9.1; 10.1; 15	

## 2. ABBREVIATIONS

<b>AFIS</b>	Aerodrome Flight Information Service
<b>AIP</b>	Aeronautical Information Publication
<b>ARP</b>	Airport Reference Point
<b>EUR</b>	Euro
<b>GA</b>	General Aviation
<b>HUF</b>	Hungarian Forint
<b>IATA</b>	International Air Transport Association
<b>ICAO</b>	International Civil Aviation Organization
<b>ILS</b>	Instrument Landing System
<b>MTOW</b>	Maximum Take Off Weight
<b>NOTAM</b>	Notice to Airmen
<b>RWY</b>	Runway
<b>SGHA</b>	Standard Ground Handling Agreement
<b>t</b>	ton = 1000 kg
<b>USD</b>	USA dollar

### 3. DEFINITIONS

<b>Aircraft operator</b>	In case of scheduled and charter flights that airline that operates an aircraft under the airline's ICAO or IATA code and its airline code is not present as code-share partner. In case of general aviation that legal entity or individual that aircraft operator which according to Section 12 of Act XCVII of 1995, is included in the register of the aviation authority or, in the case of a foreign aircraft, an operator included in the register of the foreign aviation authority.
<b>Aircraft owner</b>	According to Section 12 of Act XCVII of 1995, an aircraft owner is a person included in the register of the aviation authority as owner or, in the case of a foreign aircraft a person included in the register of the foreign aviation authority as owner.
<b>Aircraft</b>	Any mechanism, the staying of which in the air originates from an interaction with the air different from the effect of the forces of the air on the surface of the earth.
<b>Airport Operator</b>	Debreceen International Airport Kft., a business company, the duty of which – together with other activities – is to administer and manage the infrastructure of the airport as well as to coordinate and control the activities of the different persons at the airport.
<b>Airport user</b>	A natural person or a legal person carrying passengers, postal consignments and/or goods to or from the given airport via air.
<b>Airport</b>	Debreceen International Airport (DEB/LHDC).
<b>Authority</b>	National Transport Authority Office for Air Transport (Hungarian CAA)
<b>Chartered flights</b>	Occasional and periodical flights which fly to and from the Airport not regularly and which are not included in the schedule approved by the aviation authority.
<b>Domestic flight</b>	A flight is considered a domestic flight if its destination in the officially issued flight plan is in the territory of Hungary.
<b>General aviation flight</b>	A flight that does not operate as a scheduled or chartered flight and is not typically engaged in commercial activity.

<b>Maximum Takeoff Weight (MTOW)</b>	The maximum structural takeoff weight of an aircraft on the basis of the certificate of the aircraft's suitability for flying.
<b>Passenger</b>	Any person, excluding on-duty members of the flight and cabin crew, who makes a journey by air. Infants in arms are included.
<b>Passenger aircraft</b>	A flight that carries persons who are included on the Passenger Name List and do not belong to the crew of the aircraft.
<b>PRM (persons with reduced mobility)</b>	Disabled persons and persons with reduced mobility travelling on aircraft, whose rights are regulated by regulation 1107/2006/EC of the European Parliament and of the Council of 5 July 2006.
<b>Scheduled flights</b>	Flights flying regularly to and from the Airport and included in the schedule approved by the aviation authority.
<b>State aircraft</b>	The aircraft serving the purposes of the defence, customs, police and border guard authorities.
<b>Transfer passenger</b>	Passengers arriving and departing on a different aircraft, or on the same aircraft bearing different flight numbers..
<b>Transit passenger</b>	Passengers who arrive at and depart from the airport on a flight bearing the same number.



## 4. CHARGING POLICY

### DETERMINATION AND COLLECTION OF AIRPORT CHARGES

#### 4.1 DETERMINATION OF THE CHARGES

Debreceen International Airport Kft., the operator of Debreceen International Airport, shall determine and freely establish the different rates of charges and collect the charges.

All fees indicated in this document are net fees. Ground handling fees of partners shall be subject to 27% VAT in case of territorial scope of Hungarian VAT except In accordance with Article 104 of the Hungarian Value Added Tax Act and Article 148 of the Council Directive 2006/112/EC which means exemption from VAT if the Company carries out mostly international flights.

It is considered that an airline company carries mostly international flights, if more than 50% of their annual flights relate to international flights or if the airline company is recognized as such in international agreements on air traffic.

To ensure the above statement, the User of the Airport must fill the Debreceen International Airport Kft.'s VAT Declaration Form, in which the User of the Airport declares they are entitled being exempted from VAT. (See *15.1 VAT DECLARATION FORM* in the annexes)

#### 4.2 COLLETCTION OF THE CHARGES

When using the airport, the charges shall be paid as determined in present document and calculated in EUR. Forms of payment:

FORMS OF PAYMENT	CURRENCY
Credit card (Visa, Mastercard, Maestro, AmEx, Union Pay, JCB)	EUR
Bank transfer (in case of signed contract)	EUR
Prepayment (for request in case of special cases)	EUR
Payment Link (SimplePay)	EUR

It shall be the duty of the operator of the flight to pay the charges for the use of the airport. If the operator cannot be identified, the owner of the aircraft – established by the register number – shall be obliged to pay the charge.



The due charges shall be paid in bank transfer or via credit card.

In special cases, the operator/owner of the aircraft shall request to make the payment in advance at [ops@debreceenairport.com](mailto:ops@debreceenairport.com).

The following data shall be submitted to Debreceen International Airport Kft. for the *flight request*\*\* at [ops@debreceenairport.com](mailto:ops@debreceenairport.com):

- the aircraft type and subtype,
- flight number,
- registration number,
- noise certificate of the aircraft
- estimated time of arrival and departure,
- MTOW,
- estimated number of arriving / departing passengers,
- VAT Declaration,
- billing info.

\*\* To facilitate the flight requesting process, please fill the Debreceen International Airport Kft.'s Flight Request Form. (See 15.2 *Flight Request Form* in annexes.)

Until the due charges are paid, the airport operator shall be entitled to prevent take-off without prejudice to the safety of aviation. If the airport operator prevents take-off because of non-payment, the operator/owner of the aircraft having failed to pay may not claim damages from Debreceen International Airport Kft.

Except for claims acknowledged by Debreceen International Airport Kft. or based on a final and valid court resolution, the operator of the aircraft is not entitled to offset any kind of actual or presumed claim on any grounds against the charges payable under present Airport Charges Manual.

In case the partner makes the payment in bank transfer, Debreceen International Airport Kft. sends invoices to aircraft operators / owners to the email address(es) specified by the aircraft operator / owner.

#### 4.2.1 PREPAYMENT

If Debreceen International Airport Kft. **agrees** the partner on the prepayment, based on the date in the ground handling request form, Debreceen International Airport Kft. shall prepare the pre-calculation and send it to the airline. In the case of pre-payment, the calculated

amount must be transferred to the bank account of Debreceen International Airport Kft. 2 days prior to the flight arriving date.

If the prepayment does not arrive on Debreceen International Airport Kft.'s bank account in time, Debreceen International Airport Kft. shall be entitled to demand the payment of the airport charges on the spot by bank card.

In case of overpaying, Debreceen International Airport Kft. will deduct the remaining amount from the partner's next flight account and settle once in every quarter (this may be waived in individual cases), at which time Debreceen International Airport Kft. will refund the unused amount.

In that case if the total amount of the invoice is higher than what is included in the advanced transfer due to unforeseen events, Debreceen International Airport Kft. shall be entitled to demand the payment of the remaining charges on the spot by credit card.

#### **4.3 GOVERNING LAW**

All matters in dispute concerning the legal ground, payment and collection of the charges shall be governed by the laws of Hungary.

#### **4.4 COMPLAINT HANDLING**

The user of Debreceen International Airport shall send its comments and complaints about services and billing to [ops@debreceenairport.com](mailto:ops@debreceenairport.com).

#### **4.5 FREE AIRPORT CHARGES**

Aircrafts are exempt from paying airport charges in the following cases:

- Flights operated by Hungarian state-owned aircraft inasmuch as it is not a commercial flight
- Flights of the Hungarian Airforce
- Aircrafts in emergency
- Aircrafts in forced emergency
- Search and rescue flights
- Air plotting flights
- Flights operated in order to calibrate airport navigation equipment

## 5. AIRPORT DATA

### 5.1 GENERAL INFORMATION

GENERAL INFORMATION	
ICAO code	LHDC - AIP.AD -2 LHDC 1
IATA code	DEB
ARP coordinates and site at the airport	472920N 0213655E in the geometrical centre of RWY 04R/22L
Distance and direction from the city	5km SSW from downtown Debrecen
Approved for traffic types	VFR/IFR
Airport hours of operation*	From Monday to Sunday: 24 / 7
Rescue and firefighting level of protection	Cat. 7 available during airport hours of operation

### 5.2 AIRPORT CONTACTS

AIRPORT CONTACTS	
Telephone number	+36 52 521 192
Website	<a href="http://www.debrecenairport.com">www.debrecenairport.com</a>
Email address	<a href="mailto:office@debrecenairport.com">office@debrecenairport.com</a>

### 5.3 OPERATIONS CONTACTS

OPERATIONS CONTACTS	
OPS telephone number	+36 30 418-9725
OPS email address	<a href="mailto:ops@debrecenairport.com">ops@debrecenairport.com</a>
SITA address	DEBAPXH
AFTN	LHDCZTZX
AFIS	+36 52 500 547
National Meteorological Office	+36 1-346-4655

## 6. LANDING CHARGE

### 6.1 GENERAL

A fee shall be payable for the use of the landing facilities, provision of rescue and firefighting services and supporting services (e.g: wildlife management, AFIS, lighting services, etc.).

The basic claim of the airport operator to this fee shall arise from the moment the aircraft touches the RWY.

It is the responsibility of the airline or the aircraft operator / holder / owner to inform the airport operator of the basis for assessment - which is the MTOW – by means of an official document issued by the regulatory authority. If the MTOW is not sufficiently documented, the highest known MTOW for this aircraft type will be used for tariff calculations.

### 6.2 THE BASIS OF ASSESSMENT AND RATES

The assessment basis for the landing fee is grouped as follows:

For aircraft with a MTOW up to 10 000 kgs a fix charge shall be paid per each landing.

For aircraft with a MTOW over 10 000 kgs a per tonne charge shall be paid per each landing

The MTOW of the A/C will be rounded up to the next full 1.000 kg

MTOW (KGS)	LANDING FEE
0 – 2000	17 € / landing
2001 – 10 000	170 € / landing
Over 10 001	13.2 € / tonne / landing

### 6.3 PRACTISING AND TRAINING FLIGHTS

Aircraft using the airport for the purpose of practising and training approach flights and touch-and-go landings shall be granted 75% discount off the applicable landing fee per each approach and / or touch-and-go landing.

## 7. PARKING CHARGE

### 7.1 GENERAL

A charge shall be payable for the use of the parking area of the airport by an aircraft. The claim of the airport operator to that charge shall commence from the moment the aircraft has been parked or is being moved to the parking position at airport apron stands or designated bays assigned for aircraft parking and shall end when the aircraft starts taxiing from its parking position to the holding point.

### 7.2 THE BASIS OF ASSESSMENT AND RATES

The assessment basis for the parking charge is grouped as follows:

The first 60 minutes of parking on apron or in parking bay is free; further periods shall be charged as:

DURATION	PARKING CHARGE
< 1 day	0.28 € / tonne / hour
1 day < x < 1 week	5 € / tonne / day
1 week < x < 1 month	4.5 € / tonne / day
1 month <	4.2 € / tonne / day

Parking shall be charged upon completion of parking; each started hour and each started day shall be considered as a new hour/day to be charged.

The „x” indicates the parking duration.

E.g. if the parking duration is 2 days and 4 hours, the parking fee shall be 3 x 4 € / tonnes.

If the parking duration is 25 hours, even if the first 60 minutes is free, the parking duration is more, than 1 day, thus the parking fee shall be 2 x 4 € / tonnes.

## 8. NOISE CHARGE

### 8.1 GENERAL

Debreceen International Airport Kft. would like to incentivize airport users to use aircraft with lower environmental emissions by applying the noise component related to the landing charge.

### 8.2 THE BASIS OF ASSESSMENT AND RATES

The amount of the noise charge (Z) shall be calculated on the basis of the following formula:

$$Z = A * K * N * M$$

Where “A” is the base charge. A = EUR 5,00/movement, “K” is the category factor.

The amount of the noise component is proportionate to the noise emission, therefore the principle of output-proportionate adequacy shall be fulfilled by classifying the planes into four categories. According to the noise level indicated in the noise certificate, aircraft fall under the following categories:

- The aircraft whose noise levels are expressed in terms of EPNdB units of measurement in their noise certificates shall be classified on the basis of the flyover noise level indicated in the noise certificate in the case of take-offs, and on the basis of the arithmetical mean of the noise levels indicated in the noise certificate in respect of the approach and lateral reference points in the case of landings:

I. CATEGORY EPNdB	II. CATEGORY EPNdB	III. CATEGORY EPNdB	IV. CATEGORY EPNdB
$L \leq 82.3$	$82.3 < L \leq 90.3$	$90.3 < L \leq 94.3$	$94.3 < L$

- For aircraft whose noise levels are indicated in dB(A) units of measurement in the noise certificate, in the case of take-offs and landings:

I. CATEGORY dB(A)	II. CATEGORY dB(A)	III. CATEGORY dB(A)	IV. CATEGORY dB(A)
$L \leq 71.3$	$71.3 < L \leq 79.3$	$79.3 < L \leq 83.3$	$83.3 < L$

- For helicopters whose noise levels are indicated in SEL (A) units of measurement in the noise certificate, in the case of take-offs and landings:

I. CATEGORY SEL(A)	II. CATEGORY SEL(A)	III. CATEGORY SEL(A)	IV. CATEGORY SEL(A)
$L \leq 78.6$	$78.6 < L \leq 86.6$	$86.6 < L \leq 90.6$	$90.6 < L$

On the basis of the above classification, the value of “K” shall be the following:

I. CATEGORY	II. CATEGORY	III. CATEGORY	IV. CATEGORY
0.4	1	1.8	3

“N” is the factor related to the parts of the day

Daytime (06:00-22:00)	Evening (22:00-24:00)	Morning (05:00-06:00)	Night Time (24:00-05:00)
1	1.5	1.5	10

The hours shall be understood in local time.

“M” is the factor related to the operations. The rate of the noise component must be determined separately for take-offs and landings.

TAKE-OFF	LANDING
0.91	1.1

Debrecen International Airport Kft. shall consider the data indicated in the noise certificate as of the date of receipt of the noise certificate.



## 9. SECURITY CHARGE

### 9.1 GENERAL

Debreceen International Airport Kft. will collect the Security Charge from the airport users for every departing.

Security charge includes the security screening of the passengers, crew and bags, protection of the aircraft and the security restricted area.

### 9.2 THE BASIS OF ASSESSMENT RATES

The basis of assessment for the Security Charge to be paid shall be the number of departing passengers.

CHARGE	QUANTITY
2.4 €	/ departing passenger

Not included of the basis of assessment are:

- Children under two years
- Transfer passengers\*
- Transit passengers\*
- Persons having government request status connected with a 100 % exemption from the air fare.
- Persons whose presence aboard an aircraft is absolutely necessary during training, work-, test- and trial flights.
- Persons whose presence aboard an a/c is absolutely necessary during flight rescue and flight ambulance operations in performing their medical tasks (e.g. doctors, medical personnel).

\*Transit and transfer passengers and their bags whose go through security screening shall be charged.

## 10. PASSENGER SERVICE CHARGE

### 10.1 GENERAL

For the use of the passenger terminal buildings and other airport infrastructures, including all their facilities and installations by departing passengers and for the implementation of environmental measures a charge shall be payable.

Passenger service charge includes prm services like personal assistance, ambulift usage, etc.

For determining the basis of assessment, the flight operator or the aircraft holder or the air carrier or the aircraft owner shall have to provide the airport operator with adequate data.

The provision of passenger handling counters is not included in this charge.

### 10.2 THE BASIS OF ASSESSMENT RATES

The basis of assessment for the passenger service charge to be paid shall be the number of departing passengers. For passengers, who use the terminal building the charge shall be:

CHARGE	QUANTITY
23 €	/ departing passenger

Not included in the basis of assessment are:

- Children under two years
- Transfer passengers\*
- Transit passengers who are using the terminal building including its facilities and installations in the course of a technical a/c failure connected with a change of a/c.
- Transit Passengers who use the passenger terminal building during the transit- stop of the flight.
- Persons having government request status connected with a 100 % exemption from the air fare.
- Persons whose presence aboard an aircraft is absolutely necessary during training, work-, test- and trial flights.

- Persons whose presence aboard an a/c is absolutely necessary during flight rescue and flight ambulance operations in performing their medical tasks (e.g. doctors, medical personnel).

\*Transfer passengers whose use the terminal building and its facilities and installations shall be charged.

## 11. BAGGAGE HANDLING SYSTEM CHARGE

### 11.1 GENERAL

Debreceen International Airport Kft. will collect the following baggage handling system charge from airport users for the use of the baggage handling system including the use of baggage conveyors on arrival and departure side as well as baggage forwarding systems at the check-in desks.

### 11.2 THE BASIS OF ASSESSMENT RATES

The charge is not applicable in case the flight does not transport any arriving or departing baggage. In case of flights transporting only arriving passengers, only the fixed fee is charged.

The basis of assessment for the baggage handling system charge to be paid shall be the number of checked baggage:

CHARGE	QUANTITY
28 € fixed fee	arriving / departing flight
0.7 €	/ departing checked baggage

## 12. PASSENGER HANDLING COUNTER CHARGE

### 12.1 GENERAL

For the use of the passenger check-in and passenger boarding infrastructure including all their facilities and installations (including check-in desks, checked baggage scales, computer systems, boarding gate installations, displays) by departing passengers.

### 12.2 THE BASIS OF ASSESSMENT RATES

The basis of assessment for the passenger handling counter charge to be paid shall be the duration of time spent using the installations.

CHARGE	QUANTITY
17.5 €	30 minutes / check-in counter (boarding gate usage included)

## 13. FIRE BRIGADE ON RAMP

### 13.1 GENERAL

Debreceen International Airport Kft collects the following Fire brigade on ramp charge from airport users who require the insurance of the aircraft by firefighters on departure and / or arrival, as well as an aborted take-off.

### 13.2 THE BASIS OF ASSESSMENT RATES

The basis of assessment for the Fire brigade on ramp charge to be paid per requests of this service.

CHARGE	QUANTITY
80 €	/ case

## 14. INCENTIVE SCHEME

Any incentive is always credited towards the subsequent period after the given year of operation (by incentive period). The incentive is credited to the partner in the invoices issued by Debrecen International Airport Kft. during the year following the incentive period.

During the determination of the incentives, the incentive scheme in the Airport Charges Manual valid at the time of the departure of the first flight qualifying for the incentive shall be applied. The Airport Charges Manual valid at any given time does not affect the validity of the incentives published during previous years, and the incentive systems of Airport Charges Manuals valid at different times cannot be combined.

Incentives are valid for scheduled and charter flights only.

Debrecen International Airport Kft. is entitled to offset the sum of the discount against the overdue debts of the given airline towards Debrecen International Airport Kft.

For passenger aircraft, in the case of minimum two weekly flights:

	YEAR ONE	YEAR TWO	YEAR THREE	YEAR FOUR	YEAR FIVE
Landing Charge	100%	100%	75%	50%	25%



## 15. ANNEXES

### 15.1 VAT DECLARATION FORM

VAT DECLARATION
<p>Company name:.....;</p> <p>registered seat of company:.....;</p> <p>company registration number:.....;</p> <p>company tax number:.....;</p> <p>(hereinafter: Company), on this document, it is stated that the Company for the most part is a company involved in international air traffic.</p> <p>In accordance with Article 104 of the Hungarian Value Added Tax Act and Article 148 of the Council Directive 2006/112/EC, as the authorized person of the Company, I declare that the Company carries out mostly international flights (it is considered that an airline company carries mostly international flights, if more than 50% of their annual flights relate to international flights or if the airline company is recognized as such in international agreements on air traffic).</p> <p>This declaration has been issued in order for the company operating the Debreceen International Airport to be able to act in accordance with the legal provisions in force at any time in connection with the value added tax (VAT) for the year of 2024.</p> <p>I further declare that, on behalf of the Company, I am entitled to make this statement.</p> <p>After having read and understood this declaration, I have signed it as one being in conformity with my intention in every respect.</p>
<p>Date:.....;</p> <p>Name of the authorized person:.....;</p> <p>Signature of the authorized person and Company stamp:.....;</p>

## 15.2 FLIGHT REQUEST FORM

Dear .....,

**Debrecen International Airport Ltd.** Operations and Handling department kindly acknowledges and confirms your flight request.

### Please help our work with the following preparations:

- send us the noise certificate of your aircraft;
- send us your valid AOC document, if you have one;
- in case you operate mostly international flights, fill the attached VAT declaration, so that your flight-related transactions could be exempted;
- in case of commercial flight, fill the attached CO<sub>2</sub> Emission declaration, so we can determine the amount of extra-profit tax based on the Hungarian Government Decree no. 197/2022 (VI. 4.) modified by Hungarian Government Decree No. 62/2023 (II. 28).

### Please declare the type of Your current flight:

**Commercial** (aircraft operation involving the transport of passengers for remuneration or hire, it also includes business flights where the aircraft is rented from a third party or there is any other commercial intermediary between the operator and Debrecen International Airport Kft.)

**Private** (the purpose of the flight is private, or the transport of passengers is not for remuneration, business flight with the company owned aircraft, school, sport purposes)

**Other** (military/state a/c; air ambulance, search and rescue; aerial work, training flight)

Please, fill the data-form below:

REG	TYPE	ETA (Date, UTC Time)	ORIGIN	ARR PAX	ARR CREW	ETD (Date, UTC Time)	DESTINATION	DEP PAX	DEP CREW	OPERATOR NAME

Billing address	Name:	
	Zip code:	City:
	Street address:	
VAT number		

If you are requesting the invoice to be addressed to an individual, you can find our Privacy Notice on the processing of personal data [here](#).

In case you have any other questions, please do not hesitate to contact us!

Thank you for your cooperation.



**END OF DOCUMENT**